

The RZ connection provides professional office organizing, job transition, relocation, seminars and workshop services to corporate clients.

CORPORATE ORGANIZING SERVICES

With our help, you will increase productivity and save time and money. Our Corporate Organizing Services will **benefit**:

- Executives
- Managers
- Assistants

Everyone working for you is a valued asset. They will individually and collectively contribute to the achievement of the objectives of your **Corporate Goals**.

With our help you will increase productivity and save time and money.

- Consultation with Individual Employees.
- Office Space maximized for efficiency.
- Paper management.
- Time management.
- File/Mail/Desktop systems.
- Computer Systems modernized.
- Seminars and Workshops.
- Training Assistants.

RELOCATION ORGANIZING SERVICES

It is cost effective for corporations to have their transferees working immediately. We are dedicated to making every move a smooth and trouble free experience. With our help, the Corporate bottom line will be met and the transferee and family will be happily settled.

MOVING OUT OF CURRENT HOME

- Staging A Home For Highest Sale Price & Fast Movement.
- Discard & Donate Prior To Move (Savings on Weight).
- Sort and organize everything in each room (before movers begin to pack.)
- Coordinate with movers, contractors, realtors, buildings, etc.
- Research Schools, Activities, etc. for Transferee and Family.
- Provide Cleaning Services for Move-Out.

MOVING INTO NEW HOME

- Coordinate and manage the move.
- Unpack, organize and put away all items in every room.
- Arrange furniture, equipment and other items for efficient use.
- Create a custom binder for services, contractors, utilities, etc.
- Provide cleaning services for Move-in.

JOB/CAREER TRANSITION SERVICES

In corporate reorganizations, cutbacks are often a necessity. We offer transition services to your employees as a part of their outgoing package.

We provide assistance in many ways:

- Finding a New Job is like Running Your Own Business. We help employees attain their goals.
- Setting Up A Home Base For Success.
- Time Management.
- Networking – Pros and Cons
- Clarity of Purpose/Focusing on Goals.

THE BOTTOM LINE

From Executives to Managers to Staff, the most profitable work environment is filled with people who can balance their work and lives, finding happiness in both areas. Our Services provide you with:

- Increased Productivity & Profitability.
- Less Stress & Chaos.
- More Energy & Peace of Mind.
- More Time.
- A tax-deductible business expense.
- Professional & Personal success and self-worth.